

Hatfield Peverel Infant and Nursery School

Church Road, Hatfield Peverel, Essex CM3 2RP

Headteacher: Mrs Z Fairbairn

Deputy Headteacher: Miss C Springall

Tel: 01245 380220

office@hatfieldpeverel.essex.sch.uk



Dear Parents and Carers,

We would like to try something new this year!

We are excited to tell you that we would like to hold a Careers Week the week beginning 29th June. The School Council would love to invite parents into school to talk to the children about the jobs they do.

If you have an exciting or interesting job that you think the children would like to hear about and you would be happy to speak to a class for 5–10 minutes, then please complete the form attached and return it directly to the school office. Please send completed forms in by Monday 15th June so that time is given for teachers to send out invitations. Unfortunately, due to interest and time, we may not have time in the week to invite everyone, but will do our best to accommodate.

What we need from you:

- Complete the attached form and send it into the school office if you are interested in taking part in our Careers Week.
- A short 5–10 minute talk about your job (children love to hear what you do and see items or pictures if you can bring them).

Thank you in advance for helping us make Careers Week inspiring and memorable for our children. If you have any questions, please contact your child's class teacher.

With thanks,

Mrs Fairbairn and School Council



Inspiring a Love of Learning



Careers Week Interest Form

Parent/Carer name	
Child's name and class	
Job title / role	
Which class/year group would you prefer to speak to? (tick/delete all that apply)	☐ Reception (butterfly/ladybird) ☐ Year 1 (Hedgehog/Squirrel) ☐ Year 2 (Fox/Badger) ☐ Any class is fine
Brief description of the job (one sentence for teachers to read to the class)	
What would you like to show or bring? (e.g. photos, uniform, tools, props)	
Availability during Careers Week (week beginning 29th June) — please tick all times you could attend	☐ Morning (9:00–11:30) ☐ Afternoon (1:15–2:45) ☐ Specific date/time requests (please write below)
Do you need any special arrangements?	
Photography and media May we take photos of your talk to share on our school website (Please note photos may include children.)	☐ Yes — I give permission. ☐ No — I do not give permission.
Additional information for teachers (e.g. health & safety notes about props, materials with small parts, live animals, electrical equipment)	
By signing below, I confirm that the information above is correct and that I agree to follow the school's safeguarding and health & safety instructions while on site.	Signature: Date:

Please send in this form by Monday 15th June directly to the school office.